

ASSUMPTION SCHOOL

920 First Street
Peekskill, NY 10566
914-737-0680

“Children of Mary”

Pre-K

TUITION PAYMENT POLICY FORM 2009-2010

TUITION POLICY PURPOSE STATEMENT:

Assumption School is a Parish Catholic School. This financial policy tries to recognize the immense value of a Catholic School in a parish. Our first priority is the Catholic Children who are members of the parish.

NAME: _____ TELEPHONE: _____
STREET: _____ CITY: _____ ZIP: _____
SCHOOL DISTRICT: _____
STUDENT(S) NAME(S): _____

2009-2010 TUITION RATES:

PROGRAM	TUITION COST PER CHILD	10 MONTHLY PAYMENTS
1/2 DAY PROGRAM	\$3,200	\$320
3 DAY PROGRAM	\$3,200	\$320
5 DAY PROGRAM	\$4000	\$400

The child must be 3 years old by December 1, 2009 to register for the 3 year old program and 4 years old by the same date to register for the 4 year old program. It is expected that all children will be ‘potty trained’ by the first day of school.

Annual Fees:

An initial one time Registration Fee of \$100.00 will apply to each child.

A re-Registration Fee of \$25.00 per family is due each year (billed in March, due April 1st).

A \$65.00 Books and School Supplies fee per child is due by July 15th covering all supplies for the year. A \$20 late fee will be applied after July 15.

Tuition Schedules:

Option 1 **Single Payment** - Due August 15, 2009

Option 2 **Two Payment Plan** - Due August 15, 2009 and January 15, 2010

Option 3 **Monthly Payment Plan** - Payments budgeted over 10 months from August through May, beginning August 10, 2009. Payments are made directly to the school on the tenth (10th) of each month.

FINANCIAL HARDSHIPS

Because we are a Catholic School it is our intent to help families who are in difficult situations. Families with financial difficulties should contact the Principal immediately.

- **Temporary Hardships** – When tuition payments cannot be made on a timely basis, Assumption School expects parents to make their difficulties known as soon as possible. Arrangements must be discussed with the school office. A Financial Aid Form will be completed and reviewed by the Principal. A revised payment schedule may be established and signed by the parents and Principal. In this case, all tuition must be paid prior to the start of the next school year for the student to be admitted to the school.

- **More Permanent Hardships.** When Families are not able to meet tuition obligations, the need for assistance will have to be demonstrated to a confidential committee (appointed by the Pastor). Documentation to demonstrate need may include 1) A completed Financial Aid Form 2) Tax return from previous year(s) 3) payment stubs from current jobs. The Confidential Committee will then make a recommendation to the Pastor and Principal as to a course of action.

FAILURE TO PAY:

It is important to the success and even existence of our school that parents meet their obligations. Report Cards will be withheld if financial obligations are not met. Students who are delinquent in tuition may be excluded from class until obligations are met or arrangements made with the Principal. Continued non payment may result in dismissal from Assumption School.

This Tuition Payment Option Form **MUST** be returned to the school with the registration form. Thank you for your prompt cooperation

I/We have received and reviewed the Assumption School Tuition Policy and Option for Pre-K and agree to its terms and conditions, including paying the School all charges for tuition and fees.

Student Name

Parent or Guardian Signature

Date

Print Name